



DIOCESE OF VENICE IN FLORIDA

Department of Education

Dear Substitute Teacher Applicant:

Thank you for your interest in our Catholic schools. Please complete the Application for Substitute Teaching and Affidavit of Good Moral Character and return them to the Diocese of Venice, Department of Education, 1000 Pinebrook Road, Venice, FL 34285.

Prior to being approved as a substitute teacher, you are required to be fingerprinted through the Diocese of Venice and attend a Diocesan Safe Environment class. Please contact the Department of Education or the individual school you are interested in working with for instructions on the electronic fingerprinting process and a schedule of upcoming Safe Environment classes.

Sincerely,

A handwritten signature in cursive script that reads "Kathleen Schwartz".

Kathleen Schwartz, Ed.D.
Director of Education