

Catechist Checklist

Catechist Name _____

1. Volunteer or Employee Application Completed
2. Job Description (if applicable) Completed
3. Fingerprinted Not Completed Completed Date _____
Rescreening Date _____
4. Safe Environment Training Completed Date _____

If NOT done in the Diocese of Venice in Florida, then where: _____

Supporting paperwork included in file if training was done from a diocese other than the Diocese of Venice

5. Signed Attestation of Good Moral Character Date _____
6. Signed Receipt of the Policy and Procedural Guidelines Relating to Protection of Children and Vulnerable Adults Date _____
7. Signed Code of Conduct for Volunteers working with minors Date _____
8. Catechist Training
 Into the Fields Catechist Certificate
Check one Basic Advanced Professional
9. Copy of Drivers License (if applicable)
10. Any other supporting documentation

NOTES: _____

All documents must be maintained in volunteer's personnel file.